

**MINUTES** of Euxton Parish Council full council meeting held on 17 October 2024 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr I Hamer Cllr S Walker  
Cllr E Jones Cllr A Oddy Cllr B Williamson  
Cllr B Duckworth Cllr A Riggott Cllr J Williamson  
Cllr P Fellows Cllr D Rigg

Clerk: D Platt

Members of the public: Cllr A Platt

1. Apologies

Cllrs P Morton, R Peers, V Thornhill, H Tune, G Vickers

2. Declarations of Interest and Dispensation Considerations

None at this time.

3. Minutes of Council Meetings

**Resolved:** Minutes of the Council Meeting held on 19 September 2024 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation

Cllr Platt reported on the Chorley Liaison meeting which discussed LCC schools and places, Wheelton raising lack of sports and leisure facilities outside of town centre, Warm Spaces project. Secondary schools are now all Academies.

5. Statutory Business

5.1 Co-option – item withdrawn

5.2 Planning – Consider planning report circulated with the papers from the Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

24/00805 suggestion to retain but move trees identified T4 & 12.

Clerk to write to request if there are any heritage items (lights and hydrants) on site which are not required, if Council could be donated them.

24/00810, 808, 798, 826 – standard A1 letter regarding TPO trees

5.3 Planning – Dunnock pond letter, response and counter response draft

**Resolved:** Council agreed for the drafted letter to respond to Chorley Councils letter will be sent.

5.4 Planning – drafted standard response terms for loss of residential parking

**Resolved:** Council agreed for the drafted parking responses to planning applications (Appendix 1)

6. Financial Items

6.1 Approve Expenditures for this month and any submitted after the agenda

Members queried a few payments, to clarify what they were for.

**Resolved:** Council approved the listed expenditures and six additional items added to the list (see appendix 2).

6.2 Receive finance reports circulated

**Resolved:** Council received the reports.

6.3 CIL reporting

Members received the CIL report and acknowledged that £22,391.11 will be received in November.

**Resolved:** Council received the report.

7. Risk Assessment policy review

This document was discussed and some points noted:

2. old bank accounts – await debit card from Unity then review

Updated were 16, 20, 23 and 29.

**Resolved:** Council adopted the report with the changes.

8. Review the effectiveness of the system of Internal Audit & Internal Auditor Plan

**Resolved:** Council agreed the documents.

9. Matters for Information

DR The recent Standards Training at Chorley Council was discussed – members agreed to review in the coming months: Registers of Interests, Code of Conduct, Gifts procedure and register.

AR asked on progress of the middle roundabout in Euxton Buckshaw – chasing. Also if the SPID on Runshaw Lane was going in – yes, subject to satisfactory consultation with residents, if a grant to the Scouts for a defibrillator was approved – yes.

SW updated on a conversation with a resident regarding works on land behind Princessway and Earlsway – Clerk will ask Chorley Council for an official line on the project or any future works.

The Chairman declared the meeting closed.

8.18 pm

APPENDIX 1 – Car parking standard sentences (item 5.4)

**Car Parking spaces**

Residential off-street parking spaces for dwellings.

1 Bedroom.....1 parking space (plus 1 additional space for visitors for every 2 units)

2/3 Bedroom.....2 parking spaces per unit

4+ Bedrooms.....3 parking spaces per unit (not more than 2 spaces in tandem)

Garages may count toward parking space; however, this is subject to suitable dimensions of the garage. Conversion of part of the garage to other uses may result in the loss of a car parking space. The shortest viable new car on sale in Britain today is 3.57m long. The current best-selling new car is approximately 4.2m long.

Additional parking spaces are usually required for conversions and adaptations of existing buildings. The following list is not exhaustive and the Chorley Borough Council Parking Standards supplementary document 2018 should be consulted for more detailed guidance. The list explores some of the more recent applications examined by Euxton Parish Council. The parking provision for the dwelling will be required in addition to the commercial use parking:

Shop and general retail.....1 space per 25m<sup>2</sup>

Medical surgeries.....2 spaces per consulting room (plus staff spaces)

Caravans (document relates to holiday accommodation but this is the closest guidance available).....1 space

Police stations.....Assessed individually for need

**B) Extensions/garage conversions/addition of more bedrooms etc**

**2b)** The application would remove or reduce the garage for off-road car parking and an additional car parking spaces should be provided in the scheme.

**2c)** The additional bedroom(s) would put the property into the category of requiring additional parking

**2c)i)** 3 parking spaces (not more than 2 spaces in tandem) are required

**2d)** The application would make the building into mixed use premises and additional parking spaces are required exclusively for the non-domestic use.

APPENDIX 2 – Payments list (item 6.1)

## List of Payments made between 20/09/2024 and 31/10/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/09/2024	Various	163	7,969.88		Salaries Sept 24
20/09/2024	HMRC	164	1,889.84		Tax & NI Sept 24
20/09/2024	North West In Bloom	165	45.00		Tickets
20/09/2024	Society of Local Council Clerk	166	183.00		Membership LH
20/09/2024	J P Woodland	167	200.00		Tree broke, M.Green
20/09/2024	Various	163A	-0.60		Salary correction 60p
20/09/2024	Timpson	172	9.00		Keys
20/09/2024	Water Plus	174	84.60		Water
24/09/2024	Viking Direct Ltd	175	45.79		Viking Direct Ltd
24/09/2024	Bright HR	176	28.80		HR Software
25/09/2024	Water Plus	177	30.53		Water
26/09/2024	SSE Energy Solutions	178	297.20		Electricity, Greenside
30/09/2024	British Telecom	179	111.88		Telphony
30/09/2024	Amazon	180	260.98		PPE
30/09/2024	Unity Trust Bank	181	18.00		Charge
30/09/2024	Arthur J Gallagher Insurance	182	6,783.24		Insurance
01/10/2024	Chorley Business & Technology	183	461.76		Office
01/10/2024	Easy Websites	184	91.08		Website & email
02/10/2024	EE Mobile & Broadband	185	114.02		Mobiles
04/10/2024	SSE Energy Solutions	186	82.66		Elect-S'port Rd
04/10/2024	Peoples Pension	187	259.59		Pensions
04/10/2024	Lebara Mobile	188	4.95		Mobile
05/10/2024	Screwfix	189	61.61		Hardware
07/10/2024	Online Playgrounds	190	26.36		Play area repairs
17/10/2024	TESCO	191	20.01		Fuel
17/10/2024	Pole Green Nurseries	192	80.01		Plants
17/10/2024	C&W Berry Ltd	193	195.97		Hardware
17/10/2024	Euro Digital Systems	194	47.90		Photocopies
17/10/2024	RBS Bank	195	3.50		Charges
17/10/2024	Bright HR	196	28.80		HR software
17/10/2024	Various	197	7,894.11		Salaries Oct 2024
17/10/2024	HMRC	198	1,955.28		Tax&NI Oct 24
<b>Total Payments</b>			<b>29,284.75</b>		